



Unitech MS210 Bar Code Scanner

3 Year Manufacturers Warranty

For warranty information, contact Unitech at
800-861-8648 or 714-891-6400.

Setting up the Unitech MS210 Barcode Scanner

Just plug it in and let your computer 'recognize' it.

For best results, it is recommended you plug this bar code scanner directly into a USB port on your computer. Don't plug it into a USB port on your keyboard, or an unpowered USB hub.

Depending on your operating system, a Wizard may appear the first time your scanner is detected.

Macintosh Users

It may be necessary to scan the "Factory Defaults" bar code on Page A-2 in the back of the MS210 manual, then scan the "USB" bar code, which is the fourth one down on page A-1.

Recording Attendance with the Studio Organizer 5

To begin recording attendance, open the Studio Organizer and click the Preferences button. Go to the Attendance Check In folder tab. Set the *Attendance Check In Uses* field to *Bar Code Scanner*.

You can now click the Check In button on the Main Menu or the Styles, Classes & Attendance screen to begin recording attendance. There's also a keyboard shortcut under the Wizards menu.

The Studio Organizer includes several fast and flexible attendance recording methods. Please print and read the User's Manual to find out which attendance recording option works best for you.

Scanning Inventory Items

Create an invoice, or open an existing one, then click the Scan button. You can now begin to scan bar coded inventory items to add them to this invoice.