

## Unitech MS I 46 Bar Code Card Reader

2 Year Manufacturers Warranty

For warranty information, contact Unitech at 800-861-8648 or 714-891-6400.

## Setting up the Unitech MS146 Card Reader

Just plug it in and let your computer 'recognize' it.

Depending on your operating system, a Wizard may appear the first time your scanner is detected. Just complete the steps in the Wizard, and you're ready to scan!

For best results, it is recommended you plug this bar code scanner directly into a USB port on your computer. Don't plug it into a USB port on your keyboard, or an unpowered USB hub.

## Recording Attendance with the Studio Organizer 5

To begin recording attendance, open the Studio Organizer and click the Preferences button. Go to the Attendance Check In folder tab. Set the Attendance Check In Uses field to Bar Code Scanner.

You can now click the Check In button on the Main Menu or the Styles, Classes & Attendance screen to begin recording attendance. There's also a keyboard shortcut under the Wizards menu.

The Studio Organizer includes several fast and flexible attendance recording methods. Please print and read the User's Manual to find out which attendance recording option works best for you.

## **Scanning Inventory Items**

If you wish, you can create a bar coded card by sticking an inventory label on a small card. Next create an invoice, or open an existing one and click the Scan button. You can now begin to scan bar coded inventory cards to add items to this invoice.

This card reader only reads Bar Codes. It does not read magnetic stripes.